



# COMMISSIONING YOUR FUEL STATION

19 November 2018



**GOT YOUR NOC FROM THE DISTRICT  
MAGISTRATE'S (DM) OFFICE?**

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The NOC is an approval from the authorities to start construction of a fuel station & take further approvals for your retail outlet.

For national highway site, NHAI initial approval is a must before you start construction.

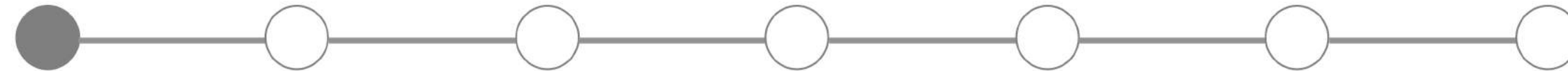
Now you are a step closer to become a proud owner of a Nayara fuel station.



# APPOINT CONTRACTOR

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STEP 1





## STEPS

## PROCESS

## DURATION

## RESPONSIBILITY

Bank  
Account

Open a current account  
with a nationalised bank  
for payment transactions

1 Day

Applicant

Land  
Markings

As soon as the NOC & NHAI  
approval (if applicable) is  
received, the land needs to  
be marked

1 Day

Nayara Energy  
Engineering  
Representative

Appoint  
Civil  
Contractor

On the day site is marked,  
appoint a civil contractor  
who will start construction  
as per schedule on the land

1 Day

Applicant

CMS Code

Documents needed:  
Pan card of firm, LAT LONG,  
Complete site details, Name  
of the firm

1 Day

Nayara Energy

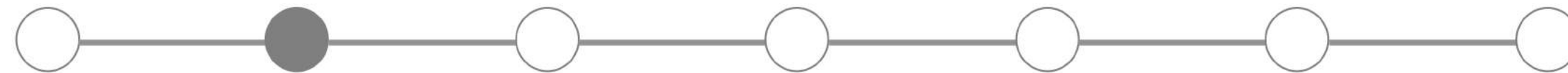




# VAT AND EQUIPMENT ORDERING

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STEP 2





## STEPS

## PROCESS

## DOCUMENTS

## DURATION

## RESPONSIBILITY

VAT  
Application

Apply for VAT in the name of the firm that will be operating the retail outlet

1. Covering Letter
2. Land ownership documents
3. Partnership deed in case of partners

Differs from state to state. Ideally 1 week

Applicant

Kickoff  
Meeting

A kickoff meeting is arranged between Nayara Energy representative, applicant & contractor

Kickoff meeting checklist & construction schedule

1 Day

Nayara Energy Representative

Equipment  
Ordering

Place orders for equipment like DUs, Tanks, totem etc. as per design & mandates

1. Transfer of funds for the equipment
2. VAT Application
3. Road permit (for a few states)

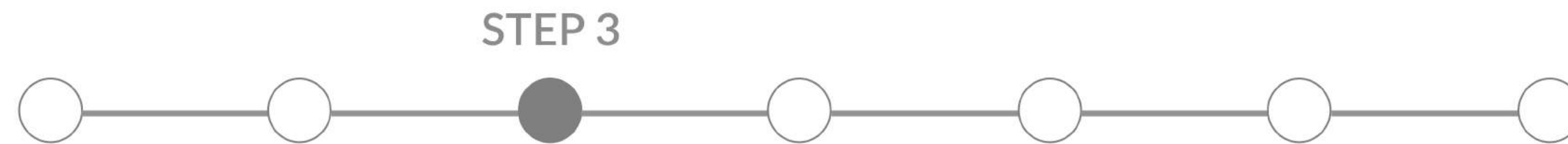
Equipment will be delivered within 30-45 days from placement of order & 100% payment

Applicant to place order. Order will be dispatched by approved Nayara Energy vendor

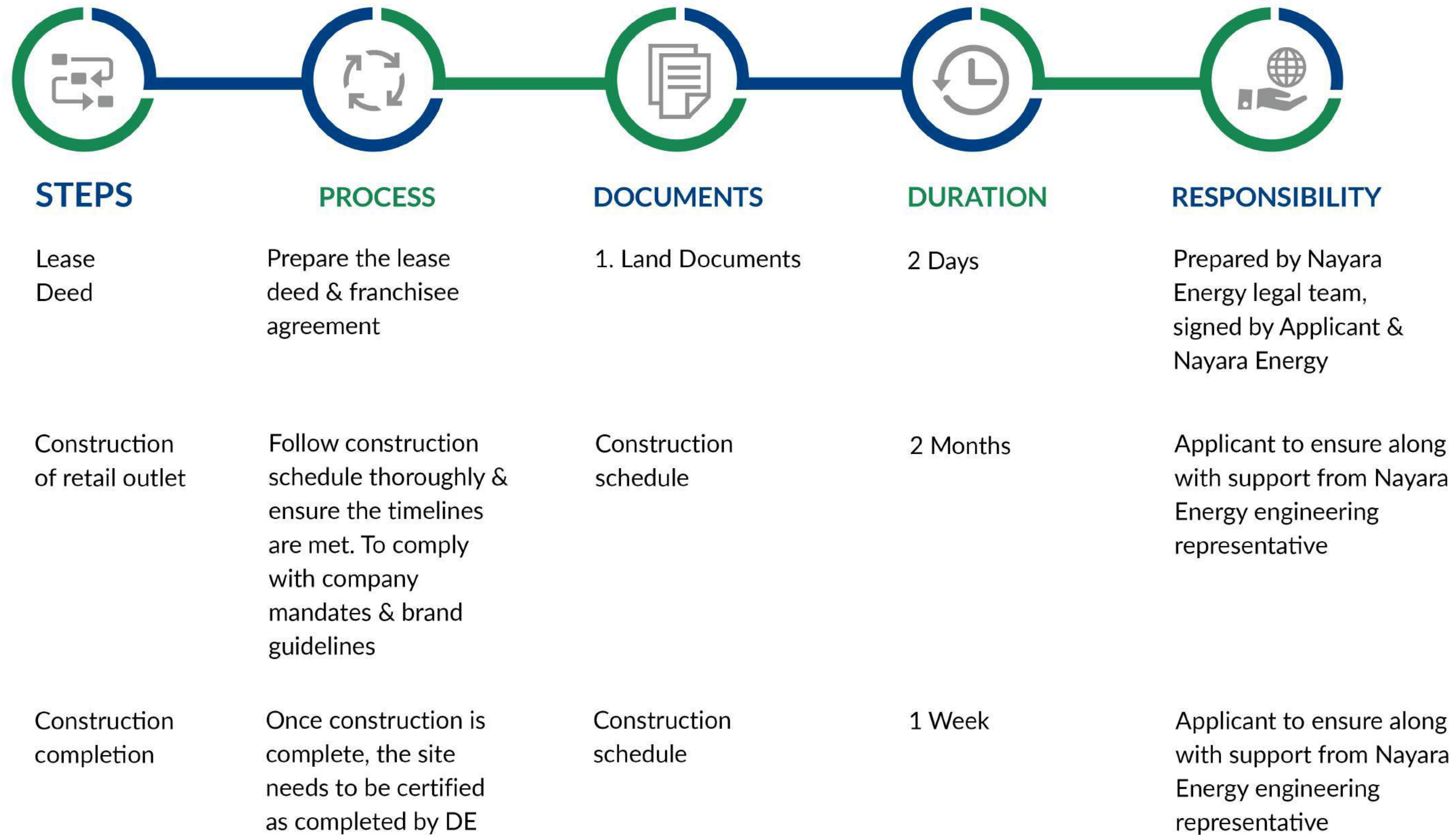


# CONSTRUCTION OF YOUR RETAIL OUTLET

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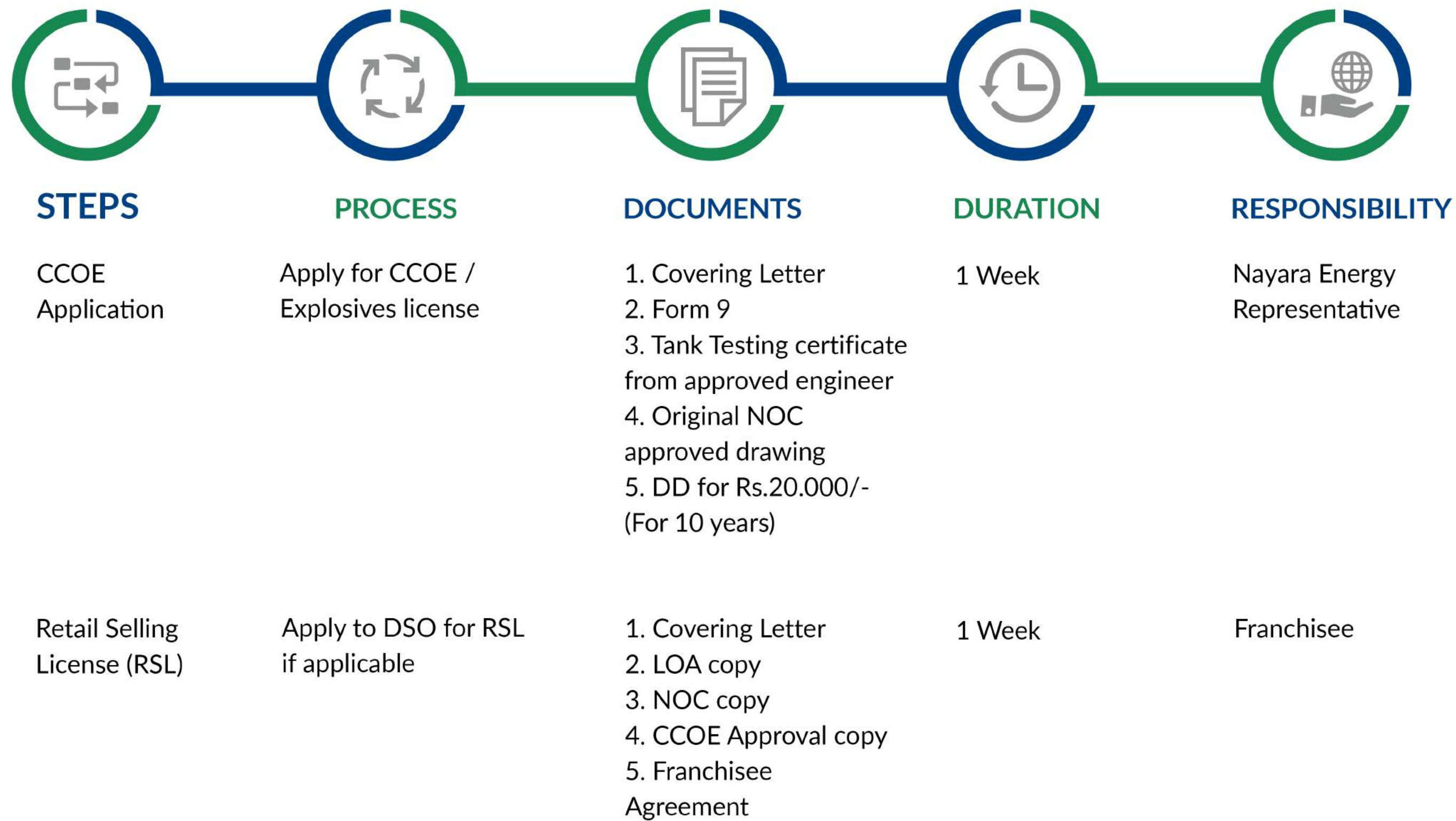


# EXPLOSIVES LICENSE AND RSL

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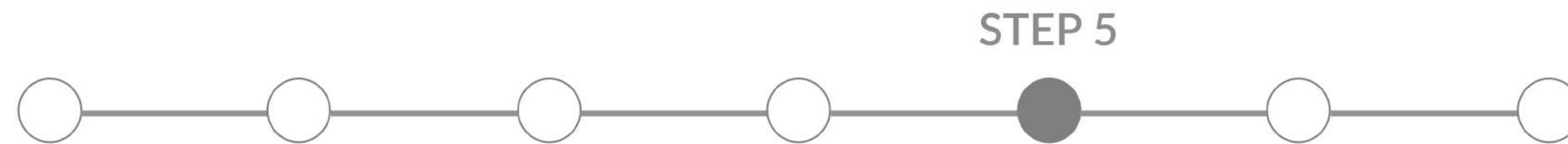




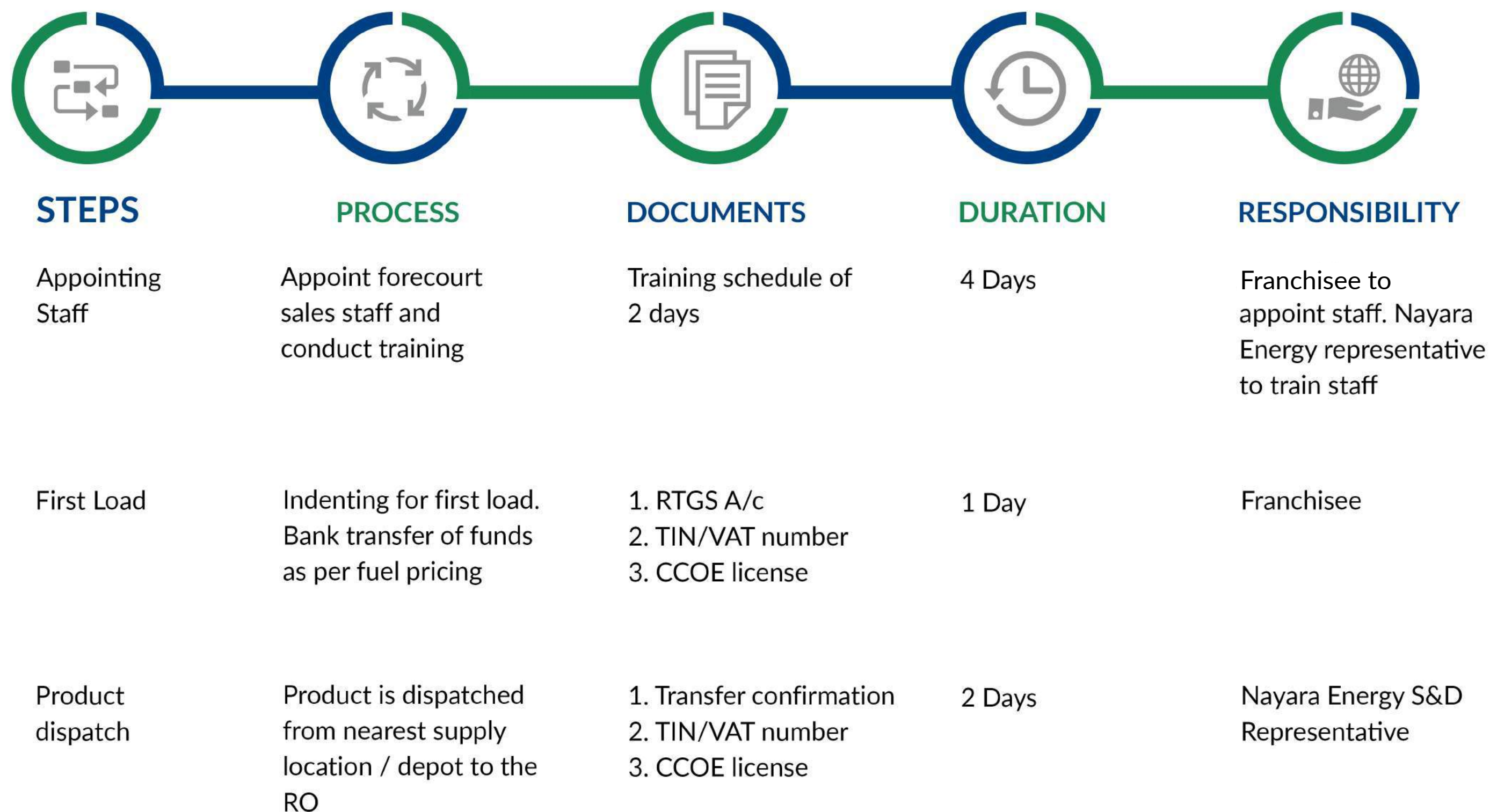


# STAFF TRAINING & FIRST LOAD INDENTING

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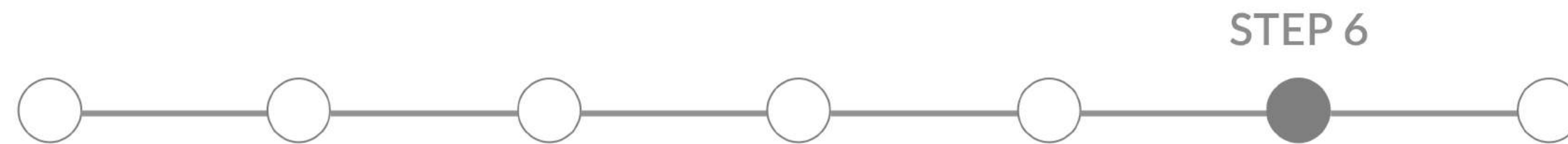




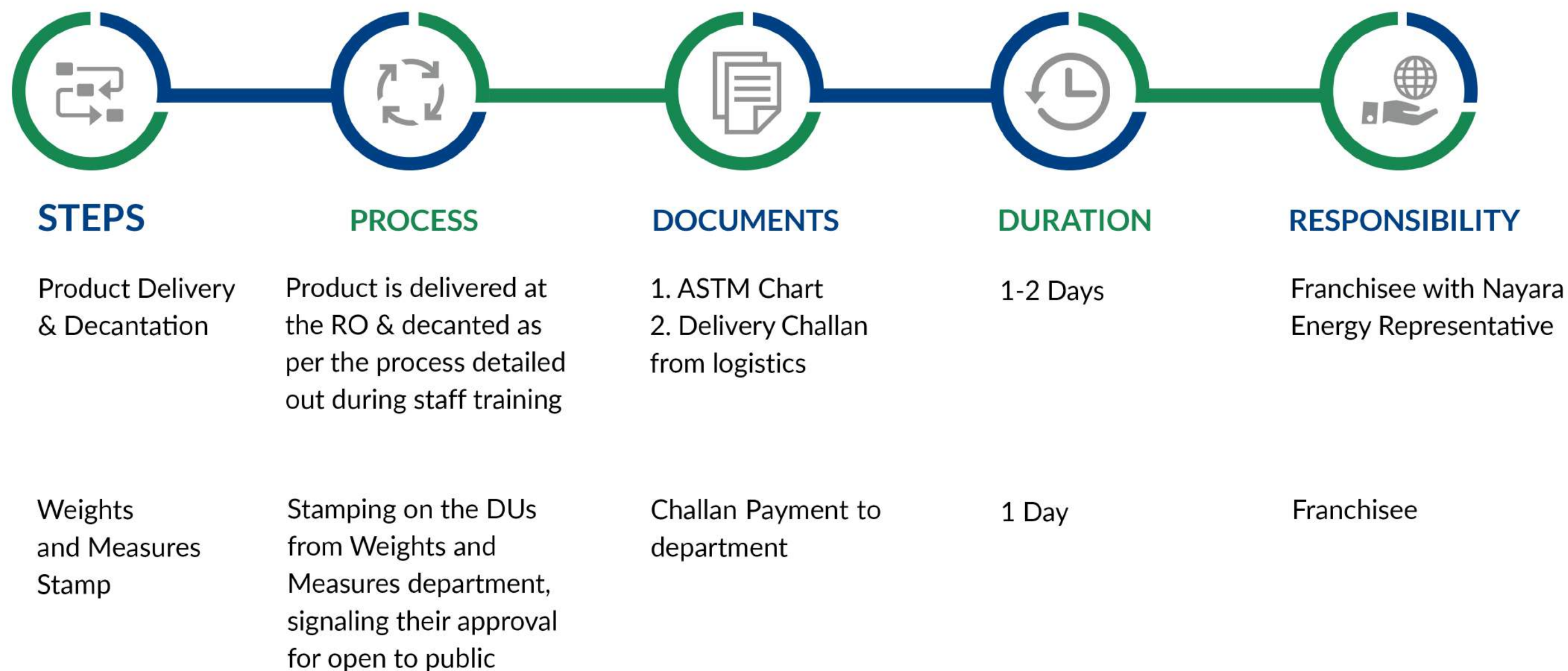


# PRODUCT RECEIPT AND STAMPING

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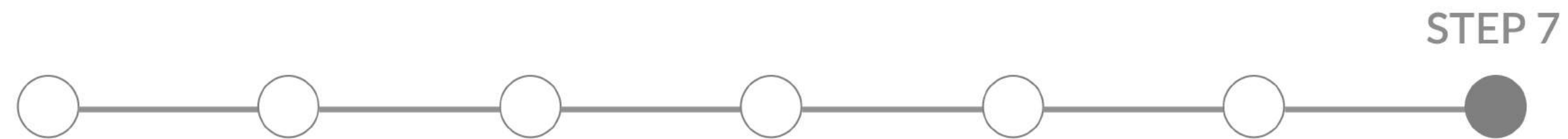




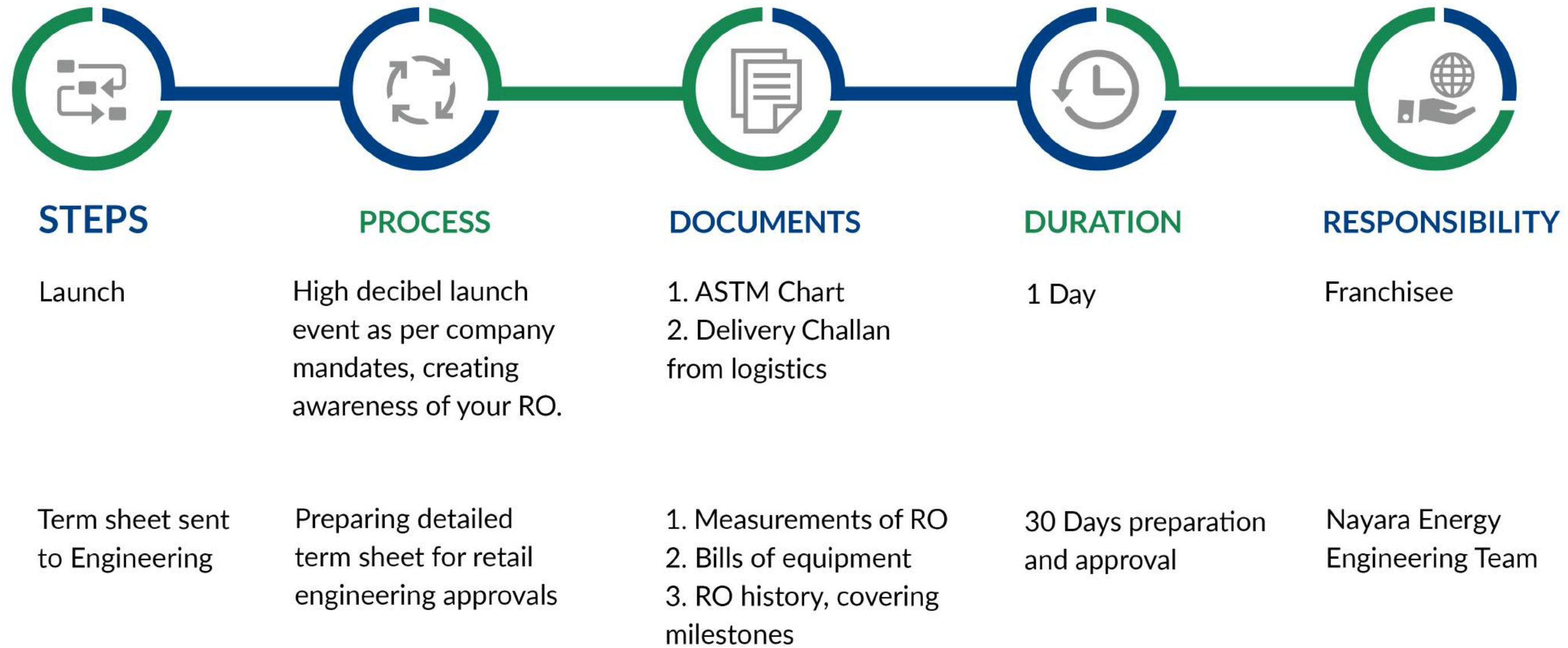


## THE FINAL LEG

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**YOU HAVE BECOME A PROUD OWNER OF AN ESSAR-BRANDED FUEL STATION FROM NAYARA ENERGY**

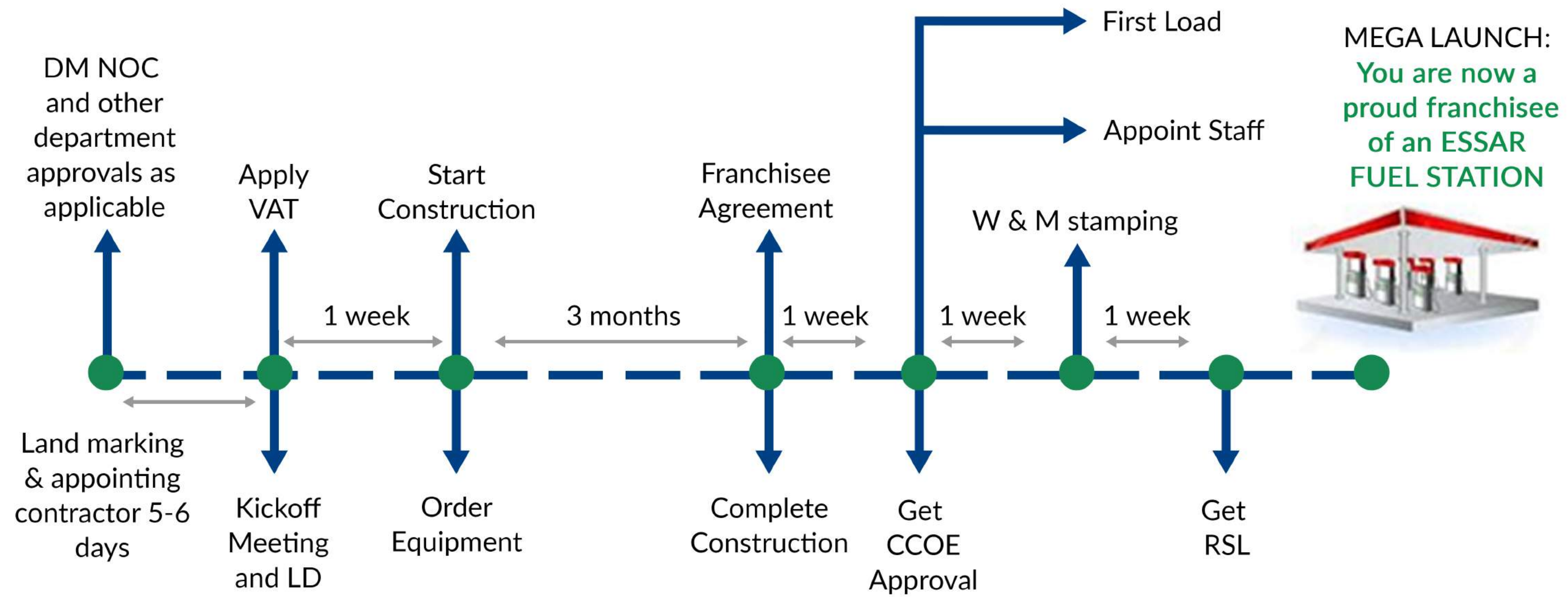


# IN A NUTSHELL

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**NAYARA**  
ENERGY

**THANK YOU**

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