

FORM FOR UPDATING OF RECORDS

To,
 Link Intime (India) Private Limited
 UNIT: Nayara Energy Limited - NCDs
 C101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai – 400 083
 Email ID - rnt.helpdesk@linkintime.co.in

Dear Sir,

Re: Updating of records

I / We Shareholder / Holders of Benefits in NCDs of Nayara Energy Limited (“**the Company**”) as per the details set out below request you to update my / our PAN, Bank mandate and other details in the records of the Company. I / we are enclosing self-attested copies of PAN card(s) of all the holders and other documents (as per instructions given below) in support of my / our request:

Details of the First Holder:			
Folio No. / EBN No.			
Name of first / sole holder			
	Existing	Revised (in case of change of details)	
Address *			
Mobile No. *			
E-mail ID *			
Bank Account Details:			
Name of the Bank			
Name of the Branch			
Account Number (as appearing in our Cheque book)			
Account Type (Saving / Current / Cash Credit)			
9 Digit MICR Number (as appearing on the Cheques issued by the Bank)			
11 Digit IFSC Code			
Details of the Shareholder / Holders of Benefits in NCDs as per PAN Card and Signature:			
	First / Sole Holder	First Joint Holder	Second Joint Holder
Name			
PAN			
Signature			

Date:

Place:

Instructions for submission of attachments:

- (i) For updating of Permanent Account Number - Self- attested legible copy of your PAN card.
- (ii) For registering Bank Mandate - Original cancelled cheque leaf with name of the first holder (if name is not printed on cheque leaf, bank attested copy of the pass book first page showing name, bank a/c number and IFSC code of the accountholder duly attested by the officer of the same bank with his signature, name, employee code, designation & bank seal).
- (iii) For ensuring that the address is properly registered - Self-certified copy of any one of - Passport, Aadhar card, Driving license or Electricity bill which is not older than 3 months

NB: The above details will not be updated if the supporting documents are not attached and not duly signed by all the Holders.